Approved For Release 2009/06/08 : CIA-RDP78B05700A000400070005-6

SECRET

DDR - Dupe

29 April 1958

MEMORANDUM FOR: TCO, Office of Current Intelligence

SUBJECT: Procedure for Handling [redacted] Messages

1. At my request, the following cable was dispatched to the Commander [redacted] by AFCIN on 25 April 1958:

"THIS IS A COORDINATED [redacted] MESSAGE. THE FOLLOWING PROCEDURES WILL APPLY ON ALL FUTURE MESSAGES SENT FROM [redacted] THESE PROCEDURES APPLY TO MESSAGE FORMAT AND ARE NECESSARY IN THE CORRECT PROCESSING OF REPORTS AT THIS END. FOLLOWING THE DISTRIBUTION INSTRUCTIONS, OR WHERE DISTRIBUTION INSTRUCTIONS ARE NOT INCLUDED, THEN FOLLOWING THE ADDRESSEES, YOU WILL SKIP THREE LINES AND STATE QUOTE THIS IS AN [redacted] MESSAGE UNQUOTE, AND IN PAREN INCLUDE ADMIN, ELINT, REPORT NUMBER OR FLASH. AT THIS POINT, THREE MORE LINES WILL BE SKIPPED BEFORE THE TEXT OF THE REPORT IS INCLUDED. YOU WILL INSURE THAT THESE INSTRUCTIONS ARE PASSED TO THE COMMUNICATIONS CENTER."

2. Request the WATCH be appropriately advised as to future action required in each instance as indicated:

a. [redacted] - 2 Message (Admin)

Call [redacted] at all hours, except between 2030 and 0630 daily. During this period hold message; call the above at 0630 for pick up.

b. [redacted] Message (ELINT)

Call [redacted] at all hours, except between 2030 and 0630 daily. During this period hold message; call the above at 0630 for pick up.

c. [redacted] Message (Report No.)

Call [redacted] at all hours, except between 2030 and 0530 daily. During this period hold message; call the above at 0530 for

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pick up. Also, between 2030 and 0530 the WATCH will take the following action:

(a) Based upon determination of need, one blue copy of these messages will be made available to the OCI Area Desk per arrangement with [redacted]

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(b) Call [redacted] DD/P, on [redacted] he will come to the WATCH Office to receive a blue copy of the cable.

25X1

d. [redacted] Message (Flash)

25X1

Call [redacted] at all hours for pick up.

25X1

[redacted]
Chief, Statistical Division, OCR

OCR/SD/SPS:pjy/3133

Distribution
1 - DDO/OCI
2 - C3/SCP
3 - Watch Office
4 - DDO/CIA
5 - Chief, SRA
6 - [redacted]
7 - [redacted]
8 - [redacted]
9 - File

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